

**TOWN OF JACKSON
TOWN MEETING
Jackson Volunteer Fire Department
1631 Charter Street
Jackson, Louisiana 70748**

**MEETING MINUTES
August 10, 2026
6:00 p.m.**

PRESENT:

MR. DANE BROWN, MAYOR
MR. DAVID GUILLORY, BOARD MEMBER
MR. WILLIAM FREE, BOARD MEMBER
MR. JAMES "BUBBA" MCCRORY, BOARD MEMBER
MR. MICHAEL HARRELL, BOARD MEMBER
MRS. ANNISSA WOODARD, TOWN CLERK
HALEY MAJOR GREEN, TOWN ATTORNEY (TAKING MINUTES)

ABSENT: MRS. DEBRA ALLEN NORSWORTHY

CALL TO ORDER:

The town meeting was called to order by Mayor, Mr. Dane Brown, at 6:02 pm., pursuant to the prepared agenda.

ROLL CALL:

The roll was called by Town of Jackson Clerk, Mrs. Annissa Woodard, Mrs. Debra Norsworthy absent, all other board members present.

PRAYER/PLEDGE

Opening prayer and the Pledge of Allegiance were led by Mr. David Guillory.

APPROVAL OF AGENDA-

A discussion of the Agenda was had;

There was a Motion to approve the agenda with the addition of allowing Mr. Jim Parker to speak before Old Business by Mr. Guillory, second by Mr. McCrory. There was no opposition and the agenda was approved as written.

MEETING MINUTES-

Mr. Harrell made a motion to approve the minutes from the July 13, 2026, meeting. Mr. Guillory gave a second; there was no opposition. The minutes of the July 13, 2026, meeting were approved as written.

BILLS

Mr. Free reported that he and Mr. Guillory reviewed the bills and everything appears to be in order. Mr. Free made a motion to approve the bills and authorize Mayor Brown and Town Clerk, Annissa Woodard, to process the bills. Mr. McCrory offered a second. There was no opposition. The bills were authorized to be paid.

BUDGET V. ACTUALS The budget vs. actuals report . Copies of the budget were provided. No questions or comments. Mr. Free made a motion to accept the Budget versus Actuals report, a second was offered by Mr. McCrory. There was no opposition. The budget versus actuals report was accepted.

Mr. Jim Parker (addition) was present to announce two special events on November 7, 2026. First, at 9:30 a.m. at the Veteran's Park at the bottom of the hill will be a celebration honoring veterans. He is working on a guest speaker.

Mr. Parker also announced on November 7, 2026, on that same day, "Wings and Wheels" at the air park. There will be a fly-in at the park with lots of food. He encourages everyone to come out and support the air park. There will be lots of food. The fly in will be at 11 am.

OLD BUSINESS

There was no old business.

NEW BUSINESS-

1. Infrastructure on Cottage Street – moving the water line. Matt Legett submitted plan to lay the waterline down there. The Town has to get approval to run lines there by the Louisiana Dept of Health. If the town is required to move to the other side of the street, the Maintenance Department will have to resubmit. The plans must be strictly adhered to. The cost is \$1600.00 to start with. The costs have now gone up to \$5300 for one water meter and one gas meter. It will cost \$1600 to start over. When we started the customer agreed to pay all the materials and fees because it was 60 feet of line. They were opposed to the side of the street we the line is currently being run. As the plans were submitted, we received approval from the L.D.H. Board has discussed in detail in great length. The Board needs to decide who is going to pay for the extra costs to run the line on the opposite side of the street. At this point the Louisiana Department of Health has already approved and said we are up to code. Matt Legett says that what we are talking about is a sewer tail line for one property owner. He suggests that the customer pay the costs and also reach out to the plumber to reroute the tail line. The property owner was present and agreed to pay the costs. Mr. Harrell made a motion that if the property owner will pay the extra costs of moving the tail line across the roadway, the town will reroute to the opposite side of the road and the town will pay the resubmittal fee. Mr. Guillory offered a second, there was no opposition, the motion passed.

2. Part time employee Fire Department. The Board noted that Cheryl Scott, who recently retired, return in a part-time capacity (two 6 hour days per week/ with a maximum of 48 hours a month. She is willing to come back part-time. She will be doing her job as part-time employee keeping paperwork and records current. Mr. Guillory moved to hire Cheryl Scott back as a part-time employee, to two 6 hour days per week with a maximum of 48 hours per month at a rate of pay of \$23.00 per hour. Mr. McCrory offered a second, There was no opposition. It was noted that the town would not be covering health insurance and retirement contribution will go down, this is a rough estimate savings of \$37,000.00 per year. Retroactive effective date of August 1st.
3. Changing office employee status from full-time to part-time. Holli Gilmore would like to move to a part-time position. She would transfer from full-time status, working a maximum of 86 hours a month at \$22/ hour. Mr. Harrell move that we transfer the status of Holli Gilmore's employment to part-time, effective October 1, 2026, at a rate of \$22 per hour at a maximum of 86 hours per month. Mr. McCrory gave a second. No opposition.

MAINTENANCE REPORT -

MATT LEGETT'S REPORT- the sewer line project is starting this week. Sewer plant running fine. The Town is putting out the notice for the sewer project to the customers regarding noises, and the smoke tests, and all the changes they may experience. The town will be putting out door-hangers and we will post it on the web site. The town is trying to give sufficient notice. The town is informing customers that we are looking for leaks on the sewer line. The Mayor commends their hard work.

The Town of Jackson was awarded Wastewater System of the Year! Congratulations.

POLICE REPORT;

CHIEF MARSHAL MITCH HARRELL'S REPORT – He reported that there were:

58 citations written;

90 citations were paid;

33 bench warrants issued.

There was \$ 25,183.50 in fines collected for the month of July.

Comments. The Marshal's office hosted the "Summer Water Bash

‘. There was a great turn out. Officer Lakentra Davis headed this up. It was a great time. The Marshal's Office is trying each quarter to do something for the community and do something good to build community relations especially with the kids. We want the kids to know that the police are here to protect people. The Marshal's office wants to thank sponsors, one of the

sponsors was Mr. Jim Odom. The Fire Department came out this year but did not spray the kids. We want to do this again next year. We want to have fundraisers to be able to do these things. Lots of people came out to help. This help is very much appreciated.

There are two employees to terminate, Jackson Marshal Office – Tretorian Tyler, Devante Kagler both got other employment.

Two new hires Jackson Marshal Office: Wade Langston, effective August 10, 2026 at \$14.06 per hour part-time. A motion to hire Wade Langston, effective August 10, 2026 at \$14.06 per hour on a part-time basis was made by Mr. Free. Mr. Harrell gave a second and there was no opposition. The Motion passed.

Amber Silvio effective date of hire, August 5, 2026, full time as a Deputy Marshal. Mr. Guillory made a motion to hire Ms. Silvio on a full-time basis at \$18.00 per hour, effective August 5, 2026. Mr. Free offered a second. There was no opposition and the motion passed.

CODE ENFORCEMENT REPORT:

OFFICER CARY QUIET'S REPORT

Officer Quiet will be retiring in November.

Code – 3 dog complaints which are being addressed.

One camper that is hooked up to sewer and utilities.

10 lien and mortgage documents were required for the contractor to go forward with the demolition. These documents were obtained and the contractor is legally able to begin.

There were 5 medical calls and one fire on Carolyn sue Drive.

Officer Quiet needs to get with the attorney to complete the legal notice with some remaining properties. They are set to start tomorrow. The contractor is ready to start demolition on the North side of Town.

OLD BUSINESS none

NEW BUSINESS: none

ATTORNEY REPORT: I am working with Cary Quiet to square away the demolition of the property and focus our attention on the ordinances that we need to improve or bring current. Also working with the Marshal's office to ensure that everything is in order with upcoming legislation.

MAYOR'S COMMENTS: Mayor Brown. We will have a public hearing prior to our next meeting, Monday, September 14, 2026 at 5:45 p.m. to discuss amending the 2025-2026 Budget and adopting the 2026-2027 Budget

Candidates –

JD Dantzler running for re-election for school board. Retired from state. Will be his 3rd term. He is retired from Council on Aging and would like to continue serving District 2. He was the vice president.

Lillian Drake – 8th year at the school board. She is the current vice president. She says it has been a pleasure to serve. She lives here in Jackson, been here a long time. Jimmy Drake is her husband, they own a trucking business, and have grown children. They have been married for 49 years, Mr. Dantzler works with her; he is a blessing to the board and a mentor. She was unopposed.

Ken Fabre – He lived in Ethel for several years. He lives in St. Francisville and he shops here in Jackson because it is closer. Love all of the history. I am aware that it is the largest population in East Feliciana. He is a candidate for District Attorney.

Raph Stuart. Candidate for mayor. He has been on the board for a long time. He has worked with Jimmy Norsworthy for a long time and they had a dream and he wants to see it through.

David Guillory running for mayor. Graduate of Jackson. Served a long time. He is a candidate for mayor.

Dane Brown. Candidate for Mayor. Declined to discuss his candidacy.

Kevin Rome. Candidate for Board of Trustees. Lives here in Jackson. Volunteer firefighter. Going to come around and visit.

James “Bubba” McCrory – running for Board of Trustees but declines to discuss candidacy.

Debbie Norsworthy – also running but absent.

A motion to adjourn was made by Mr. Harrell with a second by Mr. McCrory; , there was no opposition and the meeting was adjourned at 6:47 p.m.