

**TOWN OF JACKSON
TOWN MEETING
Jackson Volunteer Fire Department
1631 Charter Street
Jackson, Louisiana 70748**

**MEETING MINUTES
July 13, 2026
6:00 p.m.**

PRESENT:

MR. DANE BROWN, MAYOR
MR. DAVID GUILLORY, BOARD MEMBER
MR. WILLIAM FREE, BOARD MEMBER
MRS. DEBRA ALLEN NORSWORTHY, BOARD MEMBER
MR. JAMES “BUBBA” MCCRORY, BOARD MEMBER
MR. MICHAEL HARRELL, BOARD MEMBER
MRS. ANNISSA WOODARD, TOWN CLERK
HALEY MAJOR GREEN, TOWN ATTORNEY (TAKING MINUTES)

ABSENT: all present.

CALL TO ORDER:

The town meeting was called to order by Mayor, Mr. Dane Brown, at 6:00 pm., pursuant to the prepared agenda following a public hearing.

ROLL CALL:

The roll was called by Town of Jackson Clerk, Mrs. Annissa Woodard, with all Board members present, no members absent.

PRAYER/PLEDGE

Opening prayer and the Pledge of Allegiance were led by Mr. Guillory.

APPROVAL OF AGENDA-

A discussion of the Agenda was had;

A motion was made by Mr. Free to amend the agenda to add and deletes the following items, respectively, second by Guillory. There was no opposition; the agenda was amended to add and delte the following items, respectively.

1. Add Deputy Marshall Lakentra Davis special events at school
2. Delete Nolan Fontenot.

Motion to approve the agenda as amended with the additions and deletions was made by Mr. Free; there was a second by Mr. Harrell. There was no opposition. The agenda was approved as amended.

MEETING MINUTES-

Mr. McCrory made a motion to approve the minutes from the June 1, 2026, meeting. Mrs. Norsworthy gave a second; there was no opposition. The minutes of the June 1, 2026, meeting were approved as written.

BILLS

Mr. Free reported that he reviewed the bills and everything appears to be in order. Mr. Free made a motion to approve the bills and authorize Mayor Brown and Town Clerk, Annissa Woodard, to process the bills. Mr. Guillory offered a second. There was no opposition. The bills were authorized to be paid.

BUDGET V. ACTUALS The budget vs. actuals report. Copies provided. No questions or comments. All look good, McCrory made a motion to accept the Budget versus Actuals report, a second was offered by Mrs. Norsworthy. There was no opposition. The budget versus actuals report was accepted.

OLD BUSINESS

There was no old business.

NEW BUSINESS-

1. Property Erosion by Nolan Fontenot removed
2. Audubon Library by Kaylynn Sanders. Summer reading – 100 participants. Ms. Sanders reported several programs throughout the summer hosted by the library.
3. Award Sewer Rehab bid by Chris Farris. Sewer District Regional authority. Received 8 bids with the lowest bid being disqualified. The second lowest bid was awarded the contract. That company is Anding Construction Services out of Brookhaven, Mississippi. Mr. Harrell move to accept the second lowest bid and award the contract to Anding Construction, McCrory offered a second, there was no opposition.

There was a sewer question from the audience, there is a \$100 per month charge for water and sewer at the Flat rate at a location (inaudible) where the water is turned off. There is a flat rate charge for all commercial accounts.

4. Hire Full-time and Part-time Employee, Matt Leggett. For maintenance. June 5, 2026 the Maintenance Department had to terminate one full time employee. Wayne Watson passed away. His brother Jody filled that part-time position. We interviewed a few people for full time. Mr. Leggett suggests the board approve Mr.

Robert Steele for full time employment. Mr. Harrell made motion to hire Robert Steele full time effective tomorrow at \$16/hour rate and a second by Mrs. Norsworthy. Jody Watson part-time effective retroactively to July 6, 2026. Mr. McCrory made a Motion to hire Jody Watson effective retroactive to July 6, 2026. There was a second by Free. No opposition. The full-time employment of Mr. Robert Steele and part-time employment of Mr. Jody Watson as moved above was approved.

5. Added – Lakentra Davis. The Jackson Police Department has planned to do an event at the school grounds in Jackson before they go back to school. The Police Department needs some funds. Everything is already done. The Police Department has food. Sam D'Aquila donating drinks. Jett's is also donating. The police department is still in need of the funding for water activities. Water stations – no slide. Activities for ages 1 – 17. There are estimated to be about 200 kids. \$528.42 is the remaining cost. It's a community event to build relations and have a summer fun event. Looking for donation. Mr. Harrell moved to authorize the Town of Jackson to approve the donation of the funds to cover the water activities. There was a second by McCrory. IT was not voted on at this time... This event is at the school. There is also a give away planned. That will be taking place at the VFW hall. The Marshals Office is looking to do something for good community relations. The Town will not be charged. There will be police presence. In the past, the school has always taken care of the insurance. We need to have the insurance squared away officially. The mayor is in favor but need to see which insurance will cover. Question: EMT...There will be an EMT on scene (Cary Quiet).

Motion to approve was again offered by Mr. Harrell, second by Norsworthy. The funding for the water events was approved. There was no opposition.

MAINTENANCE REPORT -

MATT LEGETT'S REPORT-. Copy of report provided. Blighted property demolition should start next week.

POLICE REPORT;

CHIEF MARSHAL MITCH HARRELL'S REPORT – He reported that there were

73 citations written.

88 citations were paid.

There were 19 bench warrants issued.

There was \$22,431.00 in fines collected for the month of June.

Subdivisions – if you see something in your area that is criminal or suspicious in your neighborhood- get a license plate. I am sending them into the subdivisions to keep these streets safe. Keep people off of the streets not doing the right things.

CODE ENFORCEMENT REPORT:

OFFICER CARY QUIET'S REPORT

OLD BUSINESS 9 blighted property issues on agenda for July 16. Chris gave update on the contractors. Absentee landowners. Assigned to Michelle Duncan. Have not gotten an update. Looking for an update. Haley Major Green will also reach out again for an update.

43 junk cars. I am asking them to just publish this in the paper. Haley asks for what is the ordinance calls for. It calls for notice, publishing in the paper may not be proper notice. We need to look into this.

NEW BUSINESS:

ATTORNEY REPORT: Haley Major Green will reach out to Michelle Duncan, who has been appointed and approved by the board to be the attorney for service of process.

MAYOR'S COMMENTS: Mayor Brown. We have lost an asset to the Fire Department. She has retired after 22 years of service. Thank you for being a servant your entire life. Mrs. Cheryl was presented with a plaque for all of her years of service.

A motion to adjourn was made by Mr. Harrell with a second by Mr. Guillory , there was no opposition and the meeting was adjourned at 6:37 p.m.