

**TOWN OF JACKSON
TOWN MEETING
Jackson Volunteer Fire Department
1631 Charter Street
Jackson, Louisiana 70748**

**MEETING MINUTES
MARCH 9, 2026
6:00 p.m.**

PRESENT:

MR. DANE BROWN, MAYOR
MRS. ANNISSA WOODARD, TOWN CLERK
MR. WILLIAM FREE, BOARD MEMBER
MRS. DEBRA ALLEN NORSWORTHY, BOARD MEMBER
MR. MICHAEL HARRELL, BOARD MEMBER
HALEY MAJOR GREEN, TOWN ATTORNEY (TAKING MINUTES)

ABSENT: MR. DAVID GUILLORY, BOARD MEMBER

CALL TO ORDER:

The town meeting was called to order by Mayor, Mr. Dane Brown at 6:01 pm., pursuant to the prepared agenda.

ROLL CALL:

The roll was called by Town of Jackson Clerk, Mrs. AnniSSa Woodard, with all Board members present.

PRAYER/PLEDGE

Opening prayer and the Pledge of Allegiance were led by Mr. Free

APPROVAL OF AGENDA-

A discussion of the Agenda was had;

Or additions /changes: A motion was made by Mr. Free to add the nomination for Jim Parker to be added for Economic Development board for the Town of Jackson. There was a second by Harrell.

There was also a Motion by Mr. Free to amend the language of a bid for bobcat not backhoe. Second by Free.

There was a motion by Mr. Free to amend the agenda to include the above listed items and to accept the agenda as written. There was a second offered by Mr. Harrell

MEETING MINUTES-

Mr. Harrell made a motion to approve the minutes from the February 2026 Town of Jackson meeting. Mrs. Norsworthy gave a second; there was no opposition. The minutes of the February 2026, town meeting were approved as written.

BILLS

Mr. Free reported that he examined all the bills and he made a motion to approve the bills and for the mayor and Annissa to process the bills. Mr. Harrell offered a second. There was no opposition. There was approval of the bills and authorization to pay the same.

BUDGET V. ACTUALS

For any questions, the public is directed to contact Mrs. Annissa Woodard, Town Clerk or Mrs. Holli Gilmore. A copy of the budget was printed and included for review. Per Mr. Free, the budget is in order.

OLD BUSINESS

None.

NEW BUSINESS-

1. Mr. Antonio Veal addressed the issue of street lighting at the Gravel turn around. He has been in Jackson for 44 years. He has never had to come before the Board. This process is new to him. First, he has lived on Quiet lane for 44 years. He asks, "What would it take – for asphalt gravel to put on the turn-around by the water pump?" A lot of people are using this. When it is wet, it is very muddy. We are trying to keep it looking decent. Mr. Harrell says that maintenance will look into it. The town can put crushed asphalt. It is a part of town property.

Second – Someone did some work in there and left some things behind – used crates and pallets – "what would it take to get this moved and cleaned up?" Maintenance Department by Matt Leggitt says that the town is finishing a project and the contractors are responsible to clean that up. It is part of a large punch list of items to handle and that should be included.

3rd – He requests a security light installed in that area. He says there is lots of foot traffic; there are people hanging in that area. It looks like it is out. Members of the board also encourage that they can also call and report that light out, there is also a number to text or get on the street light.

Fourth – There are trees on the property that need attention. He asks "how can this be handled? He indicated one is a gum tree one is a pine tree – there is some damage

to the trees. If it falls, it will fall on his house. If it is in the Town right of way, Matt will go by and look at it.

2. Fields Day- Cotton Fields Easter -event is good Friday, April 3rd from 10-6. There will be an easter egg hunt. Third annual, he asks to please bring kids. There will be food trucks, raffle, great community event.
3. Bid for bobcat. There were two bids submitted and opened by Haley Major Green. Mr. Harrell moved to accept the bid of \$17,500.00 by Thomas Wheeler. The bid for \$15,500.00 by William Rushing was rejected. A second was offered by Mr. Free. There was no opposition; the bid for \$17,500.00 was accepted.
4. Love the Boot-Saturday April 18, 2026 @ 9 AM. This is a Litter program – where communities go around and pick up trash. Mr. Raph Stuart has a huge box of shirts and gloves to offer from the last one. It will be a great way to clean up the community put on by the state. Mr. Stuart will bring those.
5. 5. Added. Mr. Harrell made a motion to appoint the Economic Development Board member, Mr. Jim Parker. There was a second by Mr. Free; there was no opposition. Mr. Jim Parker was appointed as the Economic Development Board member
Economic Development Board member
Harrel move to re-appoint, free second. No oppose

MAINTENANCE REPORT -

MATT LEGETT'S REPORT-

Water project supposed to be finished Sunday March 8, 2026 – If they fail to complete the project by then, they are going to owe money. Harrell – we will hold their feet to fire.

The Sewer project is almost done. There are a few things to tweak. The project is down to one final punch list.

Mr. Chris Farris provided that everything was completed with the Blighted property grant. At this time, proposals for the blighted properties are being taken. Got some money back from the asbestos grant. We are currently waiting on the next step.

Chris Farris reports that the Town of Jackson has received the bids, will be waiting on recommendations.

POLICE REPORT- Last month there were ___ calls for assistance. There were 80 citations written. 68 citations were paid. There were 18 bench warrants issued. There was \$20,008.00 collected in fines.

Chief Marshall Harrell reports that Chance Davis finished the FBI trilogy class; he finished the first class. He reports that this is a very big honor.

Capitol area law enforcement. Senator Lettlow – sponsored a grant for \$63K. The Jackson Marshall’s Office is one of four police departments being considered for this grant.

Chief Marshall Mitch Harrell would like to invite everyone out to the Lion’s Club on March 10, 2026 at 6 pm, for a “meet and greet” with the officers of the Marshall’s Office. He would like to let the public see what is going on in the Marshall’s Office.

CODE ENFORCEMENT REPORT:

Officer Quiet reports

Old business –.

GAVE AN UPDATE – SINCE HE HAS STARTED = MANY MAYORS. There have not been a lot of changes in the codes.

New Business -He is going through the ordinances that we currently have regarding codes and code enforcement, blighted property and condemned property. There is some streamlining that needs to happen. He is working the with the Town Attorney to do some changes to the codes and going through some of the condemned properties to ensure all the requirements are met.

ATTORNEY REPORT: We are working on bringing the ordinances up to date and ensuring that all condemned properties have gone through the proper process.

MAYOR’S COMMENTS: Mayor Brown thanks everyone for their positions and keeping it straight. He reports that the job is a learning curve.

A motion to adjourn was made by Mr. Harrell and there was a second offered by Mr. Free. There was no opposition and the meeting was adjourned at 6:33 p.m.