

OCTOBER 12, 2020 JACKSON TOWN MEETING MINUTES

Call to order: Meeting called to order by Mayor James Norsworthy. Prayer performed by William Free and Mayor Norsworthy lead the meeting in the pledge of allegiance.

Roll Call: Present, William Free, David Guillory, Rafe Stewart and Mike Harrell. Absent was Don Havard.

Agenda: Agenda approved with the following additions, Melinda Gains regarding New Business and a mobile home placement and the Mayor added the Bidding out of our annual audit, and the retirement of Holli Gilmore, informative only, was added to the agenda. Moved by William Free and second by David Guillory. Motion passed to approve agenda with additions.

Minutes. September 2020 minutes were approved without changes or corrections by David Guillory and second by Mike Harrell. Motion passed.

Approval of Bills: Rafe Stewart addressed the meeting, stating he reviewed the bills and all "checked out". Moved by Rafe Stewart and second by William Free. Motion passed.

Financial Report: Budget versus Actuals. Rafe Stewart briefed the meeting on the financial report of the town.

Motion to introduce ordinance changing the utility bills due date, moved by Mike Harrell and second by David Guillory. Motion passed.

Culvert Issues were discussed by Mayor Norsworthy, Mayor stated the bidding projects and street repairs were being bid out as required by the Louisiana Bid Law. The areas addressed were located on Church Street, Market Street and Violet Street. The Mayor stated he would update the Town of Jackson next meeting.

Diane Jackson was on the agenda and discussed the issues regarding her mobile home of which the board voted to rescind the occupancy permit in the September 2020 meeting. No action taken.

New Business:

Mobile Home request. No action taken, no representative or property owner present at the meeting.

Bid out annual auditing provider. Mayor Norsworthy recommended the Town of Jackson bid out the services of performing our annual audit. Motion by David Guillory and second by William Free to bid out CPA services of the Town of Jackson's annual audits.

Holli Gilmore retirement as of October 1, 2020 in effect. Mayor Norsworthy recommended the Town of Jackson and Board of Trustees move to maintain Holli Gilmore part time until a new clerk is hired and trained. It was stated Holli Gilmore remains bonded. Moved by William Free and second by David Guillory to keep Holli Gilmore as a part time employee pending a new hire clerk. Motion passed.

New Budget Year. Matt Leggett has assumed the role previously held by Allen Passman since July 1, 2020. Salary adjustments were made by the Mayor and recommended for board approval. Moved by Mike Harrell and second by William Free, motion passed.

Code enforcement ordinance introduced by David Guillory and seconded by Mike Harrell, motion passed. Public hearing will be held November 9, 2020 at 5:45 with the regularly scheduled town meeting following.

Trick or Treat will be held on October 31, 2020 from 6p until 8p. Moved by Rafe Stewart and second by David Guillory, motion passed.

Mayor Norsworthy thanked the community for the Garage Sale in the past month. Maintenance Report was presented to the board by written report. The maintenance department stressed picking up limbs and debris and calling the police jury to have the debris picked up.

Police Report: Written report presented to the board by Chief of Police Fred Allen. Seven arrests from fighting to DWI's and theft. Neighborhood Watch meeting to be held October 20, 2020 at 7 p.m. at the Lions Club. The community is invited to attend and assist with this important matter.

Mayor's Report: All matters previously addressed throughout the meeting.

Public Announcement: Donations may be accepted for the neighborhood watch program. Mayor Norsworthy asked the community how to brighten up the town, suggestions of what would really give the community a face lift. New signs?...?

L-Gap Grant applied for by Rafe Stewart for all new Stop Signs and Street Signs, as well as uniform signs. A member of the community asked if there were any update on the NAPA building in Jackson, no updates known.

Motion to adjourn by Mike Harrell and second by David Guillory. Motion passed.