

MINUTES FOR THE TOWN OF JACKSON
February 14, 2022 REGULAR MEETING

Public hearing was opened with a quorum present, starting at 5:30 p.m. All board members present. Mayor James "Jimmy" Norsworthy opened the floor for public comments concerning and related to the Amendments to the Junked Vehicle Ordinances.

Cary Quiet presented the amendments to the ordinance. Public comment and board discussion was heard. Meeting closed at 5:50 p.m.

REGULAR MEETING OF THE TOWN OF JACKSON BOARD OF TRUSTEES OPENED AT 6:00 P.M.

Meeting began with Mayor James "Jimmy" Norsworthy stating that the Town of Jackson did not conduct a public meeting for the month of January 2022 due to an outbreak of covid-19 infections among the Town employees.

Call to Order: Mayor James "Jimmy" Norsworthy called the meeting to order.

Roll Call: All present, Rafe Stewart, Don Havard, Mike Harrell, William Free, and David Guillory.

Prayer & Pledge: Lead by William Free.

Approval of Minutes for the December 2021 meeting. Moved by David Guillory, seconded by Rafe Stewart, no public comment, motion passed.

Budget v. Actual: First Quarter. Rafe Stewart gave a report of the financial standing of the Town, he noted the phone bill has gone down. Rafe Stewart moved to pay the bills, seconded by William Free, no public comment, motion passed.

Agenda: Mayor Norsworthy asked if there were any comments on the agenda. Cary Quiet asked to be added to the agenda regarding blighted properties. Moved by Rafe Stewart, seconded by David Guillory, no public comment, motion passed to add Cary Quiet to the agenda.

Old Business:

1. Engineering firms gave presentations in the December public meeting, PEC and MML & H. Requesting to hire one of the two firms. Moved by Rafe Stewart to hire, PEC Engineering Firm, seconded by Mike Harrell. No public comment. Roll call vote taken. Vote as follows, Mike Harrell- PEC, Rafe Stewart-PEC, Don Havard-PEC, William Free-MML&H, and David Guillory-MML&H. PEC was hired over MML & H. PEC is the Town's new engineering firm.

New Business:

1. Amendment to Junk Vehicle Ordinance. Moved by Rafe Stewart to adopt as amended, seconded by Mike Harrell, no public comment, motion passed.
2. Louisiana compliance questionnaire. Auditors have until March 28 to complete the annual audit. Every member of the Town is required to complete the questionnaire. Information only, no action taken.

3. **Maintenance Department Truck purchase.** Moved by Mike Harrell, seconded David Guillory, motion passed to purchase a new vehicle for the Maintenance Department from the state approved vendors through the Office of State Procurement.
4. **Donation of Police Unit.** Moved by Don Havard to donate an old police vehicle, specifically a 2015 Chevy Tahoe, to the Town of Clinton, second by Mike Harrell, motion passed.
5. **Dog Catcher.** Information only, no action taken. The Town of Jackson is in need of a dog catcher and a location to house animals. This will be looked into by the Mayor.
6. **Susan Guillory, full time position.** Moved by William Free to Hire Susan Guillory full time at \$13.60 an hour, seconded by Rafe Stewart. No public comment, motion passed.
7. **Linda Cram Mobile Home Ordinance.** A resident of the Town of Jackson was pointing out a mobile home was moved onto a lot in the Town of Jackson and it has no utilities. The Mayor pointed out to the resident the Town of Jackson did not approve the movement of the mobile home into the Town, no permits were issued, and no permits will be issued unless the Town of Jackson Mobile Home Ordinances are complied with. The matter was discussed by the board, and Mike Harrell moved to have the town file a mandatory injunction ordering the individual to remove the mobile home from the Town of Jackson, seconded by Don Havard, motion passed.
8. **An ordinance to amend the mobile home ordinance on file was introduced as follows** "Amendment to the Mobile Home Ordinance" by Mike Harrell, seconded by Rafe Stewart. Motion passed.
9. **An ordinance to amend the Town of Jackson water rates was introduced by name "Ordinance to Amend and Increase the Town of Jackson Water Rates"** by William Free, seconded by David Guillory, motion passed.
The ordinances will be published by name and a public hearing for the above two ordinances will be set for March 14, 2022 at 5:00 p.m. and 5:30 p.m. respectively.
10. **Cary Quiet was added to the agenda to discuss two blighted properties.** No action taken.

Department updates.

1. **Mayor comments.** Nothing to add that has not been stated previously.
2. **Attorney updates.** Town attorney advised the town to lessen the additions to the agenda during the meeting by town personnel and the public to avoid circumventing the public meetings laws.
3. **Maintenance Report.** Previously addressed with the purchase of a new vehicle. Also, information only, a water rate study was completed and the Town of Jackson's water rates need to be increased and adjusted accordingly.

4. **Code Enforcement Report.** Cary Quiet discussed prior actions taken by him. Also requested a written agreement to be executed with a local towing company. No action taken.
5. **Police report.** No report given.

Motion to adjoin by Mike Harrell and seconded by David Guillory, motion passed.

LANNA M. MATTHEWS/SECRETARY-TREASURER

JAMES M NORSWORTHY III/MAYOR